



Disability and Guardianship Project

555 S. Sunrise Way, Suite 205 • Palm Springs, CA 92264
(818) 230-5156 • www.spectruminstitute.org

May 15, 2018

Court Executive Office
Superior Court of California
County of Sacramento
720 9th Street
Sacramento, CA 95814

Re: Administrative Records Request / Rule 10.500 of the California Rules of Court

To the Custodian:

This request for administrative records of the Sacramento County Superior Court is made pursuant to Rule 10.500 of the California Rules of Court.

The superior court is a public entity within the meaning of Title II of the Americans with Disabilities Act. It is also a recipient of federal funds within the meaning of Section 504 of the Rehabilitation Act of 1973. The superior court has more than 50 employees.

Request 1: Documents on ADA Policies

Section 35.106 of Title II Regulations specifies that a public entity such as the superior court shall make available to interested persons information regarding the ADA and its applicability to services, programs, and activities of the public entity.

We hereby request copies of any documents showing the ADA policies of the superior court regarding services, programs, and activities of the superior court.

Request 2: Documents on Self-Evaluation

Section 35.105 of Title II ADA Regulations specifies that a public entity such as the superior court shall evaluate its services, policies, and practices, and the effects thereof, that do not or may not meet the requirements of the ADA, and modify them if necessary to make them ADA compliant.

We hereby request copies of any documents showing the process and results of any self-evaluation done by the superior court regarding policies and practices of the court in conservatorship proceedings or any other type of judicial proceeding.

Request 3: Complaint Procedure

Section 35.107 of Title II ADA regulations specify that a public entity with 50 or more employees, such as the superior court, shall adopt and publish grievance procedures for prompt and equitable resolution of complaints alleging any action that would be prohibited by the ADA.

We hereby request copies of any documents showing the grievance procedures adopted by the superior court for receiving, processing, and resolving complaints that policies or practices of the superior court violate the ADA or Section 504.

Enclosed you will find information about the ADA regulations mentioned above.

We look forward to receiving your response to this request for records.

Respectfully submitted:

A handwritten signature in blue ink that reads "Thomas F. Coleman". The signature is written in a cursive style with a large initial 'T'.

Thomas F. Coleman
Legal Director, Spectrum Institute
tomcoleman@spectruminstitute.org